

Hello Earth Day Vendors!

We are excited you are participating in the 2022 Texoma Earth Day Festival. This is our 14th annual event, including the recycle events the past two years. In addition to vendors, we have a lot going on. Here are a few details in case people visiting your booth have question.

1. Our first ever Children's Swap Meet, Children's Activities, and workshops are in the Municipal Ballroom
2. Recycling is on Elm street adjacent to the Municipal Building. The Sherman Noon Lions Club is taking eyeglasses, reading glasses and sunglasses at their booth on the grounds.
3. Pet adoptions are on Rusk Street near the food vendors.
4. All the entertainment is on or in front of the Gazebo.
5. The Information Booth is in the two red topped tents labeled I on your map.
6. We are giving away free shopping bags at the Information Booth. Local businesses and organizations have paid for ad space on the bags, and we would like you to support their investment. We have also published the 3rd edition of our Recycling Guide for North Texas and Southern Oklahoma. Please make sure you receive a free copy and utilize it.

Parking:

We are closing 2 streets this festival – North Rusk between Mulberry and Pecan and North Elm Street between Mulberry and Pecan. North Elm Street will not be available for vendor set up since that is the location of the recycling event. We will make arrangements to have any cars parked on North Elm Street towed. You may use Pecan and Rusk Streets for drop off. You will also not have access to the parking lot on the south side of the Municipal Building, as this is reserved for vehicles that will be on display. This is what we would like you to do:

1. Unload your vehicle at the edge on the grounds near the street
2. Move your vehicle to an approved vendor parking space
3. Come back to move your items to your vendor space

Vendor Spaces:

Please study the map carefully. If you want to come out to the grounds Friday afternoon to locate your space, please do. Spaces should be marked by 1:00 pm. We should have volunteers on site most of the day for setup in the ballroom and outdoors. Some vendors will set up their canopies and leave them shortened overnight. We do not have overnight security, but we also have never had problems leaving tents overnight. We will be on site for set up by 6:30 Saturday morning.

Festival Hours:

The festival hours are 9:00 am to 4:00 pm. A few of us will be on site around 6:00 am to place the barricades. You can start setting up as soon as you can see well enough to do so. Please plan to be completely set up by 9:00 and stay open for business the entire time. We don't want late comers to feel they have missed everything. Do not break down before 4:00 unless the weather becomes too threatening. Vendors who leave early won't be invited back.

General Housekeeping:

No Styrofoam food containers are allowed. We are no longer providing water bottles and iced water at the information booth, so food vendors may sell water at their booths. Any vendors who give away drinking water should provide a recycle can or box for the empty bottles. Sherman accepts plastics #1 and #2, the caps are not recyclable.

The blue roll off containers are for recycling. Please use them and encourage your customers to recycle as well. Make sure to break down any boxes to leave room for everyone else. This is a no smoking event.

No hooved animals are allowed on the grounds, others must be on leashes. No exotic animals are allowed.

Please let me know immediately if you have any questions.

Thanks, Amy
903-821-8198