

Vendor Registration Form 10th Annual Earth Day Festival
Sherman Municipal Grounds – Lucy Kidd Key Park
Saturday, April 21, 2018 - Vendor Hours 9:00 a.m. to 5:00 p.m.
www.earthdaytexoma.org

Business / Organization _____
Contact Name _____
Address _____ **City** _____
State _____ **Zip** _____ **Phone** _____ **Fax** _____
Email Address _____
Web Site Address _____

Please describe your display & merchandise or service

Registrations Fees

Number of Spaces (12 x 12 ft. per space) \$60 ea, Number of Spaces _____ Booth fee _____
Non-Profit Organizations (Info only, no sales) \$30 ea, No. of Spaces _____ Booth fee _____
Availability of electricity is limited and on a first come, first served basis.
Electricity \$10 per space, type of plug _____ Electricity fee _____
Credit Card fee \$3 per transaction. Credit Card fee _____
T-shirt for Earth Day Festival@ \$10.00 per shirt
(Please state sizes) _____ T-shirt total _____

Late Fees for registration received March 10 or later \$25 per space **Late Fee Total** _____
Total _____

I, _____, agree to indemnify and hold free and harmless the Earth Day Festival sponsors and planners against all manner of loss, damage and liability (including court costs and attorney's fees) arising from any claim made or loss incurred as a result of or in any way arising from, relating to, or connected with Texoma Earth Day Festival in Sherman, Texas. I understand that my image and products may be photographed or filmed for publicity for future Earth Day Festivals. Vendors are liable for property damage or injuries caused by displays not properly secured.

Vendor Signature _____ **Date** _____

Registration is not confirmed until fee is paid and completed form is received. Registration deadline is April 14, 2017. Late fees are applied for registration received March 10, 2017 or later.

Dear Exhibitor,

All vendor spaces are outdoors on the Sherman Municipal Lawn (Lucy Kidd Key Park). This is a rain or shine event. You are responsible for providing your own shelter, tables, chairs, and signage. No exceptions will be made. Set up is the morning of the event and you are expected to stay until 5:00 pm. Vendors are expected to stay open for business until 5:00 pm. Vendors who break down early will not be invited back. Set up the evening before is at your own risk, as no outdoor security will be provided. Vendor space assignments will be made after registration closes. You will receive confirmation and instructions upon registration. You will not receive your assignment until April 17. Cancellations must be made by April 1 for a refund to be considered.

Thank you for your participation,

Your contact person is Amy Hoffman-Shehan 903-821-8198 cell, amychs@cablone.net email

Mail check and registration form to:

Amy Hoffman-Shehan, 1503 S Travis St, Sherman, TX 75090.

Make checks payable to Earth Day Festival.